



Job title: Production Supervisor

Job location: Magnolia, TX 77355

Job type: Full-Time

Compensation: DOE with full benefits

Job Category: Supervisor

Position Overview:

Magnolia Gardens Nursery currently seeking a high-energy candidate with strong leadership skills to oversee and coordinate production in our tissue culture laboratory. Organization and independent thinking are required to excel in this position.

Job Responsibilities:

- Work with team leaders to coordinate production schedules and estimate worker hour requirements for completion of job assignments based on plant readiness and sales plan.
- Collaborates with other supervisors to coordinate activities of individual departments.
- Utilize all employees efficiently and effectively to achieve production quotas.
- Ensure quality of products being produced by inspecting production output and working with QC department.
- Create and adhere to yearly production and supply budget.
- Schedule, track, & monitor production and costs to ensure unit meets established goals while maintaining a safe work environment and quality standards.
- Collect production data and report to management daily.
- Recommends improvements to production methods, equipment performance and quality of product.
- Analyzes and resolves work problems, or assists workers in solving work problems.
- Communicate shortages immediately.
- Maintain current in stock inventory data at all time
- Enforces all safety rules and regulations and coach employees on safe work habits.
- Learn the operation, adjustment, and minor repairs of all production equipment.
- Create maintenance work orders needed for facility and work with maintenance staff to properly prioritize and complete repairs.
- Know emergency procedures in the event of an equipment failure.
- Develops staff by recruiting talent, engaging employees, orienting new hires, training to company policy and procedures and promoting teamwork between departments.
- Rotate and cross train employees in order that they may be able to do several jobs as necessary
- Maintains clean work environment
- Other duties as assigned by the General Manager

Minimum Education and Experience:

High School Diploma or Equivalent

3 + years supervisor/management experience

Ability to speak English and Spanish